

**Minutes**  
**Regular Meeting of February 17, 2021**  
**Page No. \_\_\_\_\_**

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in Regular session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, MS. on February 17, 2021 at 6:30 p.m. to take action on the following matters of City business.

**ROLL CALL**

Mayor Smith via teleconference noted for the record the presence of Aldermen Burke , Richardson and Lafontaine. (via teleconference), also present City Clerk Mickey Lagasse and City Attorney Malcolm Jones. Via ‘Go To Meeting’.

Absent from the Meeting Alderman Piazza.

**MAYOR’S COMMENTS**

**Re: The Sales Tax Allocation for February (December sales) and the city received \$281,615.05. This appears to be the largest amount of Sales Tax the City has ever received. A comparison to the prior year for the same 5-month period (October – February) shows that the City has collected \$165,735.00 more than for the same time period last year. This is a 13.45% increase in collections. As compared to our projected budget the current year collections to date exceed the projected budget by \$85,988.00 or 7.5%.**

**Re: Discussed the proposed Beach Road elevation project.**

**Re: The Mayor noted a meeting with a developer on Highway 90 regarding the potential construction of a new hotel.**

**Re: The Mayor said in addition to speaking to the Developer he has been meeting with Orion Group regarding some housekeeping issues for Highway 90 to attract new business.**

**ALDERMEN’S COMMENTS**

**Re: Alderman Burke**

- **Requested temporary signage regarding the debris removal deadline.**

**Re: Alderman Richardson**

- **Requested the installation of a device that would assist with the flushing of the water lines weekly.**
- **Requested information regarding the Grinder Pump Ordinance.**

**Re: Alderman Lafontaine – Had no comments**

**ATTORNEY’S COMMENTS - No Comment**

**PUBLIC COMMENTS - No Comment**

**PLANNING AND ZONING (EXHIBIT A)**

Beach Walk Development, LLC has made application for a Conditional Use for an R-1 Single Family Zoning District per Section 601.2(G) of the current Zoning Ordinance. The purpose of the Conditional Use Application is to allow the development of a Residential Planned-Development Project pursuant to Section 401.8 of the current Zoning Ordinance. The property consists of the following Parcels, Parcel#1) 161F-0-02-022.008, Parcel#2) 161F-0-02-017.000. Legal Descriptions of Parcels; Parcel #1 – Part of Lot 14, 2<sup>nd</sup> Ward, City of Waveland, MS. Parcel #2)– Lot 12A, 2<sup>nd</sup> Ward, City of Waveland, MS. the criteria in the Zoning & Subdivision Ordinances have been met. Commissioner’s Adams, Frater and Watson voted in favor of the motion. Commissioner Harris voted against the motion. The motion was approved.

Beach Walk Development, LLC has made application for a Preliminary Subdivision Plat for an R-1 Single Family Zoning District Conditional Use – Residential Planned-Development Project pursuant to Section 305 – Procedure for Approval of Preliminary Plat, City of Waveland Subdivision Ordinance. Please see Parcel Descriptions and Legal Descriptions of said Parcels above.

Commissioner Adams made a motion, seconded by Commissioner Watson, to approve the Preliminary Plat and that the Commission finds that the criteria in the Zoning & Subdivision Ordinances have been met. Commissioner’s Adams, Frater and Watson voted in favor of the motion. Commissioner Harris voted against the motion. The motion was approved.

**Minutes**  
**Regular Meeting of February 17, 2021**  
**Page No. \_\_\_\_\_**

City Attorney Malcom Jones opened the Hearing. Mr. Matthew McDade representing Beach Walk Development, LLC was first to speak.

Prior to further discussion City Attorney Malcom Jones stated for the record the lists of exhibits as directed by both sides of Council.

- Exhibit 1 – Transcribed record from the Planning and Zoning Meeting of February 22, 2021.
- Exhibit 2- Cumulative of all documents that were submitted during the Meeting of February 22, 2021.
- Exhibit 3 – CD of transcription from February 22, 2021 minutes of Planning and Zoning Commission Meeting.
- Exhibit 4 – Supplemental Report submitted by Mr. Donovan Scruggs.

**EXECUTIVE SESSION**

**Re: Potential Litigation**

Alderman Richardson moved, seconded by Alderman Lafontaine to enter a closed session to determine whether or not to deliberate on pending matters.

**\*\*At this time Mr. Virgil Gillespie made a Point of Order, Noting his objection to the proposed Executive Session**

A vote was called for with the following results:

Voting Yea: Richardson, & Lafontaine

Voting Nay: Burke

Absent: Piazza

**\*\*The Board exited Executive Session, determining no need for the Session.**

**PLANNING AND ZONING**

**Re: Approve application for Beachwalk Conditional use, with stipulations**

Alderman Richardson moved, seconded by Alderman Lafontaine to approve the request with the following stipulations:

- a. All Utilities must be located in the Rights of way.
- b. A Privacy Fence must be constructed along the complete boundary of Mr. Sonnier's Property.
- c. A license Arborists must be used to protect live oak trees with horizontal boring to also protect the oak trees.
- d. Compliance with International Building Codes regarding the placement of fire hydrants.
- e. Waiver requirement of sidewalks and street trees should meet codes.
- f. Legal Description be corrected to remove any reference to the Grosvenor Place, omitting the lots from the subdivision plat and there is no easement or access from this subdivision to the
- g. All conditions that are necessary for a residential planned development have been met.
- h. No construction can occur on the green space without approval from the City.

A vote was called for with the following results:

Voting Yea: Richardson, & Lafontaine

Voting Nay: Burke

Absent: None

**CONSENT AGENDA (a -t)**

**Minutes**  
**Regular Meeting of February 17, 2021**  
**Page No. \_\_\_\_\_**

**Re: Approval of consent agenda removing items g, l. and m.**

Alderman Lafontaine moved, seconded by Alderman Richardson to approve the consent agenda, removing items g, l, and m for further discussion.

**PRIVILEGE LICENSE REPORT**

**Re: Report for the Month January 2021**

- a. Approve the Privilege License Report for the Month of January 2021, as submitted. **(EXHIBIT B)**

**PERMITS REPORT**

**Re: Report for the Month of January 2021**

- b. Approve the Permits Report for the Month of January 2021, as submitted. **(EXHIBIT C)**

**REVENUE AND EXPENSE REPORT**

**Re: Report for the Month of January 2021**

- c. Spread on the minutes the Revenue and Expense Report for the Month of January 2021. **(EXHIBIT D)**

**MINUTES**

**Re: Regular Meeting of February 2, 2021**

- d. Approve the Meeting minutes of the Regular Meeting of February 2, 2021, as submitted.

**MINUTES**

**Re: Special Meeting of February 4, 2021**

- e. Approve the Meeting minutes of the Special Meeting of February 4, 2021, as submitted.

**DUES/CITY CLERK'S ASSOCIATION/CITY HALL**

**Re: Municipal Clerk Association dues to be paid for City Clerks and Deputy City Clerks**

- f. Approve payment of Municipal Clerk Association dues for City Clerk Mickey Lagasse, Deputy City Clerk Tammy Fayard and Deputy City Clerk Ron Duckworth in the amount of \$50.00. **(EXHIBIT E)**

~~g. Approval of Pay Application #15 from DNA Underground, LLC in the amount of \$46,035.73. This will be **NOT** the FINAL PAY APPLICATION and CLOSEOUT of Waveland Avenue Sidewalk Improvements Project, upon recommendation of the Engineer (TABLED from the Meeting of February 2, 2021 Meeting).~~

**PERSONNEL/STREETS DEPARTMENT/PUBLIC WORKS**

**Re: New Hire Mr. Daron Bell**

- h. Approve new hire Mr. Daron Bell as a Laborer in the Street's Department at a rate of \$11.00 per hour, pending passage of drug test.

**PERSONNEL**

**Re: Mr. Jesse Neumann withdrawal of approved application/new hire**

- i. Spread on the minutes, the withdrawal of new hire Mr. Jesse Neumann.

**INVOICES/NICHOLSON AVENUE IMPROVEMENTS PROJECT**

**Re: Invoice No. 217-043-33 from Compton Engineering**

**Minutes**  
**Regular Meeting of February 17, 2021**  
**Page No. \_\_\_\_\_**

j. Approve Invoice No. 217-043-33 from Compton Engineering in the amount of \$ 13,509.80 - Nicholson Avenue Improvements Projects. **(EXHIBIT F)**

**DOCKET OF CLAIMS**

**Re: Claims**

k. Approve the Docket of Claims paid and unpaid in the amount of \$583,927.55 dated February 17, 2021 as submitted. **(EXHIBIT G)**

**BIDS/HURRICANE ZETA/ZETA-HURRICANE**

**Re: City of Waveland to Solicit sealed proposals to provide Disaster Recovery  
Sealed proposals for Hurricane Zeta**

~~l. Approve The City of Waveland soliciting sealed proposals to provide Disaster Recovery Administrative Services to assist with Hurricane Zeta recovery.~~

~~m. Hire Mrs. Janita Lee Cole as the Director of RSVP at a salary of \$35,600.00. This is a budgeted position and Mrs. Cole will replace Mrs. Linda Pitts who recently retired. She was chosen as the most qualified candidate out of all applications submitted.~~

**CENSUS BUREAU-2020**

**Re: Certificate from Census Bureau**

n. Spread a Certificate from the United States Census Bureau, recognizing The City of Waveland as an “invaluable member of the 2020 Census Community Partnership” **(EXHIBIT H)**

**COVID-19/CORONAVIRUS/CITY HALL/PERSONNEL/COURT DEPARTMENT**

**Re: Transfer of Ms. Amanda Hall from Court Department to City Hall**

o. Approve transfer of Amanda Hall from the court Department to the City Hall to fill a position needed to provide Covid-19 protection service for the entrance to City Hall.

**PERSONNEL/COURT DEPARTMENT**

**Re: New Hire Ms. Tianna Pierson as Court Clerk**

p. Hire Ms. Tianna Pierson at a rate of \$11.00 per hour as a Deputy Court Clerk, her position is budgeted through City Administration pending passage of drug test. This will also provide approval for her to be bonded. Tianna will replace Mrs. Amanda Hall who recently was just transferred to City Hall.

**INVOICES/DEBRIS REMOVAL**

**Re: Payment of Invoice 19660 from Custom Tree Care**

q. Approve payment of invoice number 19660, in the amount of \$156,105.62 to Custom Tree Care as recommended by Tetra Tech for debris removal services. **(EXHIBIT I)**

**INVOICES/DEBRIS REMOVAL**

**Re: Payment of Invoice 19633 from Custom Tree Care**

r. Approve payment of invoice 19633, in the amount of \$82,421.64 to Custom Tree Care as recommended by Tetra Tech for debris removal services. **(EXHIBIT J)**

**STATE OF EMERGENCY/COVID-19/CORONAVIRUS**

**Re: Continuation of State of Emergency-Coronavirus-Covid 19**

**Minutes**  
**Regular Meeting of February 17, 2021**  
**Page No. \_\_\_\_\_**

- s. Approve the continuation of a Declare State of Emergence as it is in reference to Covid-19.

**STATE OF EMERGENCY/HURRICANE ZETA/ZETA-HURRICANE**  
**Re: Continuation of State of Emergency-Hurricane Zeta**

- t. Approve the continuation of a Declare State of emergency as it is in reference to Hurricane Zeta.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Lafontaine

Voting Nay: None

Absent: Piazza

**END CONSENT AGENDA**

**INVOICES/WAVELAND AVENUE SIDEWALK IMPROVEMENTS PROJECT**  
**Re: Payment of Application #15 from DNA Underground, LLC**

- g. Alderman Burke moved, seconded by Alderman Lafontaine to Approve of Pay Application #15 from DNA Underground, LLC in the amount of \$46,035.73 – This will be **NOT** the FINAL PAY APPLICATION and CLOSEOUT of Waveland Avenue Sidewalk Improvements Project, upon recommendation of the Engineer (TABLED from the Meeting of February 2, 2021 Meeting) (**EXHIBIT K**)

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Lafontaine

Voting Nay: None

Absent: Piazza

**BIDS/SEALED PROPOSALS/HURRICANE ZETA/ZETA-HURRICANE**  
**Re: Solicit for sealed proposals to provide Disaster Recovery Administrative Services**

- l. Alderman Burke moved, seconded by Alderman Lafontaine to approve The City of Waveland soliciting sealed proposals to provide Disaster Recovery Administrative Services to assist with Hurricane Zeta recovery.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Lafontaine

Voting Nay: None

Absent: Piazza

**RSVP/PERSONNEL**  
**Re: Hire Mrs. Janita Cole as Director of RSVP – No motion made**

- m. Hire Mrs. Janita Lee Cole as the Director of RSVP at a salary of \$35,600.00. This is a budgeted position and Mrs. Cole will replace Mrs. Linda Pitts who recently retired. She was chosen as the most qualified candidate out of all applications submitted.

A vote was called for with the following results:

**Minutes**  
**Regular Meeting of February 17, 2021**  
**Page No. \_\_\_\_\_**

Voting Yea: Burke, Richardson, & Lafontaine

Voting Nay: None

Absent: Piazza

**ENGINEERING SERVICES/HURRICANE ZETA/ZETA-HURRICANE**

**Re: Name Compton Engineering to provide Engineering Services for Hurricane Zeta**

Alderman Burke moved, seconded by Alderman Lafontaine to accept naming Compton Engineering as the recommendation for Engineering Services for Hurricane Zeta as they we scored and found to be the most qualified by the selection committee.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Lafontaine

Voting Nay: None

Absent: Piazza

**ENGINEERING SERVICES/MARINA PROJECT**

**Re: Name Compton Engineering to provide Engineering Services for the Marina Project**

Alderman Burke moved, seconded by Alderman Lafontaine to accept naming Compton Engineering as the recommendation for Engineering Services for the Marina Project as they we scored and found to be the most qualified by the selection committee.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Lafontaine

Voting Nay: None

Absent: Piazza

**CHANGE ORDER/FEMA**

**Re: Increase cubic yards to from 200,000 to 250,000 as maximum amount of debris**

Alderman Burke moved, seconded by Alderman Lafontaine to approve an increase from 200,000 to 250,000 cubic yards as the maximum amount of debris allowed under the current contract. This will assist in compliance with the expected reimbursement by FEMA. See recommendation from Matt Mooneyham Tetra Tech. **(EXHIBIT L)**

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Lafontaine

Voting Nay: None

Absent: Piazza

**EXECUTIVE SESSION**

Alderman Burke moved, seconded by Alderman Richardson to approve a closed-door session as related to personnel matters within the Police Department.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Lafontaine

**Minutes**  
**Regular Meeting of February 17, 2021**  
**Page No. \_\_\_\_\_**

Voting Nay: None

Absent: Piazza

**Re: Follow Recommendation of City Attorney to discuss personnel matter in Executive Session**

Alderman Burke moved, seconded by Alderman Burke to follow the recommendation of the City Attorney to discuss the personnel matter within the Police Department.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Lafontaine

Voting Nay: None

Absent: Piazza

Alderman Lafontaine moved, seconded by Alderman Richardson to enter Executive Session to discuss a personnel matter within the Police Department.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Lafontaine

Voting Nay: None

Absent: Piazza

**Re: Exit Executive Session**

Alderman Burke moved, seconded by Alderman Lafontaine to exit Executive Session with no action take.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Lafontaine

Voting Nay: None

Absent: Piazza

**ADJOURN**

**Re: Adjourn Meeting at 9:39 p.m.**

Alderman Piazza moved, seconded by Alderman Lafontaine to adjourn the meeting at 9:39 p.m.

A vote was called for with the following results:

Voting Yea: Burke, Richardson, & Lafontaine

Voting Nay: None

Absent: Piazza

**Minutes**  
**Regular Meeting of February 17, 2021**  
**Page No. \_\_\_\_\_**

The foregoing minutes were presented to Mayor Smith on March 3, 2021.

\_\_\_\_\_  
James M. Lagasse  
City Clerk

The Minutes of the Regular Meeting of February 17, 2021 have been read and approved by me on this, the 3<sup>rd</sup> day of March 2021.

\_\_\_\_\_  
Mike Smith  
Mayor